Kenmore Middle School PTSA Meeting Minutes  
August 31, 2022  
  
**Meeting commenced at 7:08 pm.**  
  
**In attendance:** General membership, Mr. McBride (Principal), Claire Noakes (CCPTA President), Kathy Evans (Treasurer), and Jamie Pilot (Secretary).  
  
**Principal’s Welcome** – Mr. McBride welcomed everyone to the first PTSA meeting of the school year. He stated the important role the PTSA plays at Kenmore and how he looks forward the partnerships that will be built in the months ahead. Mr. McBride announced that the current enrollment is 965 students, a large number due to Kenmore having the smallest attendance zone. There are 2, dedicated “school safety specialists” on foot at Kenmore this year. Kenmore also added 12 Staff members but are still short 2 teachers. The ‘Cell Phone Policy’ will be enforced this year, it’s known as “Away for the Day”. Mr. McBride did note that all classrooms are equipped with telephones should any student need to make a phone call.  
  
**County Council of PTAs (CCPTA) President’s Welcome** – Claire Noakes (CCPTA President) spoke on behalf the CCPTA. She described the mission of the PTSA and explained how and why it is important to get involved. One important mission of the CCPTA is the Grant Fund. This fund provides targeted financial grants to those Arlington public schools in need of funding to accomplish specific, limited goals not otherwise funded by county or private sources. The CCPTA helped advocate on improving Special Education Staffing ratios which resulted in more staff hires.  
  
**Officer Introductions:** Kathy Evans introduced herself as Treasurer (term expiring June 30, 2023). Jamie Pilot introduced herself as Secretary (term expiring June 30, 2023). Jamie announced that the Officer elections taking place later on in the evening are on an accelerated timeline due to the Summer resignations of: Marianne Talbot (President), Rachael Schroeder (1st VP) and Claudia Cuellar-Ramirez (2nd VP).  
  
**VAPTA Local Unit Organizational Structure Form:** Kathy and Jamie informed the membership that the Executive Committee is recommending the addition of 2 more VP roles on the Executive Committee. The new structure would result in 7 Officers in total. The 2 new VP roles are: 3rd VP, Community Engagement and Outreach and 4th VP, Communications. The membership was presented with the local unit organizational structure form, with the 2 new VP positions, and with dues kept the same as the previous year, and a motion was made and seconded to approve the 2 new VP roles. The motion carried with all in favor and no opposed.  
  
**Election of Officers:** Jamie and Kathy announced the Officer vacancies.  
President (serves remaining term due to vacancy, expires June 30, 2023)  
1st VP, Fundraising (serves remaining term due to vacancy, expires June 30, 2023)  
2nd VP, Programs (serves remaining term due to vacancy, expires June 30, 2023)  
3rd VP, Community Engagement and Outreach (new position, term expires June 30, 2024)  
4th VP, Communications (new position, term expires June 30, 2024)  
  
Nga Nguyen raised her hand to serve as President. There were no other volunteers from the floor. A motion was made from the floor and seconded to elect Nga as President to finish out the term expiring June 30, 2023. The motion was carried with all in favor and no opposed.  
  
Amanda Martin raised her hand to serve as 1st VP, Fundraising. There were no other volunteers from the floor. A motion was made from the floor and seconded to elect Amanda as 1st VP, Fundraising, to finish out the term expiring June 30, 2023. The motion was carried with all in favor and no opposed.  
  
Anita Cater raised her hand to serve as 2nd VP, Programs. There were no other volunteers from the floor. A motion was made from the floor and seconded to elect Anita as 2nd VP, Programs, to finish out the term expiring June 30, 2023. The motion was carried with all in favor and no opposed.  
  
There were no volunteers from the floor for 3rd VP, Community Engagement and Outreach. The membership will table this to a later date. The President could ask for a Nominating Committee to be elected by the General Membership.  
  
Nikki Jones raised her hand to serve as 4th VP, Communications. There were no other volunteers from the floor. A motion was made from the floor and seconded to elect Nikki as 4th VP, Communications. This term will expire June 30, 2024. The motion was carried with all in favor and no opposed.  
  
**Approval of Preliminary Budget:** Nga paused the General Membership meeting at 8:35 pm and called an Executive Committee meeting to review the budget. The Treasurer presented her proposed budget to the Executive Committee, and the Executive Committee reviewed and voted to present the Treasurer’s proposed budget to the General Membership. Nga called the General Membership meeting back to order at 8:50 pm. Kathy Evans reviewed the budget with the General Membership. A motion was made from the floor and seconded to approve the budget. The motion was carried with all in favor and no opposed.  
 **Other Business**: Monica Bonzano will continue as the Spirit Wear Chair, Mary Kadera will continue in her role as Grants Chair, Smitha Kondura will continue a as the Grocery Cards/Amazon Chair, Terry Teensma will continue as the Reflections Contest Chair, and Laurie Moret will continue as the W-L parent liaison. The Executive Committee will meet within the next 30 days to discuss standing committees and chairs. Nga thanked everyone for their time and dedication to the PTSA.

**Meeting adjourned at 9:05 pm.**Submitted by:Jamie Pilot  
Kenmore PTSA Secretary  
on September 6, 2022